

**FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
APPLICATION FOR LICENSE PLATE/DECAL REFUND**

2900 Apalachee Parkway, MS-63 – Tallahassee, FL 32399-0624

This application along with the registration certificate showing taxes paid and all other supporting documentation must be submitted to the address above. The license plate/decals must also be submitted with the application or turned in to the Tax Collector's office for cancellation.

I. Vehicle Description: The vehicle/mobile home/vessel described below is or was registered in my name.

Year	Make	Vehicle/Mobile Home/Vessel Identification Number	License Plate or Decal Number
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>

II. Reason For Refund – Check reason for refund request.

Expiration of the Renewal Period is Midnight on the Vehicle Owner's Birthday.
To Qualify For A Refund: The vehicle owner who renews their registration early (during the 3 months prior to the vehicle owner's birthday) and surrenders the License Plate/Decal before or by close of business on the vehicle owner's birthday, qualifies for a refund. If a vehicle owner chooses a biennial registration and surrenders the License Plate/Decal anytime after the vehicle owner's birthday, there is NO REFUND for either the first or second year.
THERE IS NO PROVISION IN FLORIDA LAW FOR PRORATED REFUNDS.

Mobile Home/Travel Trailer Declared as Real Property: Submit copies from the Property Appraiser's Office of the completed Declaration of Mobile Home/Travel Trailer stating the year declared as Real Property along with previously issued mobile home decals and copies of current RP registrations.

Two License Plates/Decals Purchased for Same Vehicle/Mobile Home/Vessel: Submit a copy of the current registration for license plate/decals being retained. For an apportioned International Registration Plan (IRP) license plate that has been issued, submit a copy of the cab card.
 The License plate/decals must also be submitted with the application or turned in to the Tax Collector's office for cancellation.

License Plate number/ Registration number Currently in use	<input style="width:100%;" type="text"/>	License Plate Number/ Registration Number Being Surrendered	<input style="width:100%;" type="text"/>
and/or Decal	<input style="width:100%;" type="text"/>	and/or Decal	<input style="width:100%;" type="text"/>
Expiration Date	<input style="width:100%;" type="text"/>	Expiration Date	<input style="width:100%;" type="text"/>

Note: IF A NEW FLORIDA LICENSE PLATE HAS BEEN ISSUED FOR A VEHICLE AND A CURRENT FLORIDA LICENSE PLATE/DECAL HAS BEEN OR CAN BE TRANSFERRED TO THE SAME VEHICLE, SUBMIT A COPY OF THE REGISTRATION FOR THE NEW LICENSE PLATE, A COPY OF THE REGISTRATION FOR THE CURRENT LICENSE PLATE/DECAL PRIOR TO TRANSFER, AND A COPY OF THE REGISTRATION AFTER TRANSFER.

Initial Registration Fee (\$225.00) - Do not check this box if your registration does not reflect the initial registration fee was paid. Submit a copy of the registration indicating the fee was paid and proof the vehicle was disposed of within 3 months of paying the fee; for example, copy of front and back of the title transferred to purchaser or a copy of the bill of sale.

III. Owner Information – Please Type or Print Clearly – All correspondence, including any refund, will be mailed to the address below.

Name of Registered Owner(s): <input style="width:95%;" type="text"/>	DHSMV USE ONLY
Street Address: <input style="width:95%;" type="text"/>	
City: <input style="width:20%;" type="text"/> State: <input style="width:15%;" type="text"/> Zip Code: <input style="width:20%;" type="text"/>	
Email Address: <input style="width:95%;" type="text"/>	
Signature of Registered Owner: _____ Date: <input style="width:15%;" type="text"/>	

IV. TAX COLLECTOR USE ONLY

The license plate/decals indicated below was surrendered to this office and entered in FRVIS as surrendered/cancelled as required.

License Plate Number <input style="width:15%;" type="text"/>	Decal Number <input style="width:15%;" type="text"/>	Expiration Date <input style="width:15%;" type="text"/>	Date Received <input style="width:15%;" type="text"/>
County/Agency Number <input style="width:15%;" type="text"/>	Tax Collector's Name Stamp, Seal, or Signature		
Signature: _____			

If the refund is being requested due to a tax collector error, please attach a detailed explanation on tax collector letterhead paper.

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